

Job description/TLP Residential Counselor

BASIC RESPONSIBILITIES

- o Responsible to maintain a safe and structured environment.
- o Must be able to exercise confidentiality and discretion in all areas.
- o Coordinate crisis intervention to residents after hours.
- o Coordinate application process in conjunction with the Programs Director and ILP Caseworker.
- o Schedule and facilitate house meetings weekly.
- o Facilitate Independent Living Program objectives as assigned within program description.
- o Mediate conflicts between house residents.
- o Educate residents how to operate day to day responsibilities (run dishwasher, operate laundry, clean up after themselves, unplug a toilet)
- o Respond appropriately and effectively in unexpected situations or crises.
- o Provide positive influences and exhibit a high standard of ethics to all clients.
- o Coordinate and communicate effectively with other community agencies and service providers.
- o Professional appearance and manner at all times.
- o Assist with other activities as requested.
- o Requires flexibility to meet the demands of the residents. This includes evenings, weekends and holidays.

QUALIFICATIONS

- o To have significant, relevant experience relating to youth and understand issues around at-risk-youth.
- o To have a current first aid card and CPR certification.
- o To have a cleared Criminal History Check through the Children's Services Division.

o To have a valid Oregon driver's license and an acceptable driving record during the last three years and meet IYS insurance standards.

o To be able to provide leadership, inspiration, and display appropriate values to residents.

o To be able to communicate clearly and effectively.

o Competent in Microsoft Office programs.

Work Remotely

- No

Job Type: Full Time

Salary: \$16.00 per hour

Benefits:

- 401(k)
- Flexible schedule
- Flexible spending account
- Health insurance
- Health savings account
- Paid time off